

SAFER PLYMOUTH PARTNERSHIP

Draft Minutes from Meeting held on Tuesday 24 January 2017



Present:	<p>Councillor Dave Downie, Cabinet Member for Safer and Stronger Communities Matt Garrett, Head of Community Connections, PCC Katy Shorten, Strategic Commissioning Manager, PCC Laura Griffiths, Commissioning Officer, PCC Caroline Marr, Policy and Business Planning Officer, PCC Gary Wallace, Public Health Specialist, PCC Rachel Hind, Licensing Service Manager, PCC Danny Slay, Devon & Somerset Fire & Rescue Service Richard Wakley, Probation Service Chief Superintendent Andy Boulting, Devon and Cornwall Police (Chair) Lyn Gooding, Partnership and Commissioning Officer, OPCC (substitute for Jo Robison) Zoe-ann Male, Social Media and Engagement Officer, OPCC Carol Massey, NEW Devon CCG, NHS (substitute for Nicola Jones) Heather Welch, Victim Support Mel Joyner, Plymouth University Claire Oldfield, Plymouth University John Mellor, Devon and Somerset Fire and Rescue Service Pete Smith, Devon and Somerset Fire and Rescue Service Cath Farrin, Devon and Cornwall Police Jane Elliott-Tonicic, Safeguarding Adults Manager, PCC (substitute for Simon Hardwick) Mark Thompson, Victim Support Dan Monck, Probation Service (substitute for Jon Nason) Craig McWhinnie, Lynn Young, Democratic Support Officer, PCC</p>
Apologies:	<p>Rob Sowden, Performance and Research Officer, PCC Velu Balasubramanian, Director of Commercial Services & Development, University of Plymouth Students' Union Simon Hardwick, Devon and Cornwall Police Nicola Jones, NEW Devon CCG, NHS Jo Robison, Criminal Justice, Partnerships & Commissioning Manager, OPCC Susan Moores, ZEBRA Jon Nason, Probation Service</p>
The meeting started at 10.08 am and finished at 12.50 pm.	
Note: At a future meeting, the partnership will consider the accuracy of these draft minutes so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.	

13	Welcome and introductions
	The Chair welcomed all parties and asked everyone to introduce themselves.
14	Apologies
	Apologies were noted as above.
15	Minutes and action list
	<u>Agreed</u> the minutes of the meeting held on 6 September 2016. The action list was updated as discussed and an amended copy will be circulated with the next minutes.
16	Plymouth Plan update
	<p>Caroline Marr (Policy and Business Planning Officer, PCC) and Katy Shorten (Strategic Commissioning Manager, PCC) showed the Plymouth Local Plan – Joint Local Plan presentation.</p> <p>Highlights of the presentation included –</p> <ul style="list-style-type: none"> • this Plan was the integration of three existing plans into a single joint process – the Plymouth Plan - Plymouth City Council and its strategic partners, West Devon: Our Plan – West Devon Borough Council, and South Hams: Our Plan - South Hams District Council. This new plan covered the period 2014 – 2034; • the Plan has four strategic outcomes; • the Plan replaces over 130 different strategies; • the key dates for the Plan are – • January/February 2017 - Final Joint Local Plan goes to Full Council; • Spring 2017 - final chance to comment on the Joint Local Plan pre-submission draft, Plymouth Report and Plymouth Plan convention; • September 2017 - Public Examination on the Planning elements of the Single Joint Local Plan; • Autumn 2017 - adoption of the Plymouth Plan; • the Plymouth Plan Delivery Team has been brought together to directly support identified policy leads; • the Chair is the Senior Reporting Officer, and Matt Garrett is the Policy Lead for the ‘Delivering strong and safe communities and good quality neighbourhoods’ policy. <p>The Chair advised members that Safer Plymouth needed to develop stronger relationships with some of the other Partnership Boards in the city, and welcomed any ideas how this could be achieved.</p>
17	Commissioning Intentions 2017-18
	<p>Laura Griffiths (Strategic Commissioning Officer, PCC) presented her report, the purpose of which was to provide guidance and recommendations for the commissioning of services to meet the priorities of Safer Plymouth.</p> <p>Integrated Commissioning receives funding from the Police and Crime</p>

	<p>Commissioner as a grant to spend on local crime prevention and reduction initiatives. For 2017-18 (and 2018-19) Plymouth has been awarded a total of £400,568 for each year. Commissioning decisions will be informed and influenced by the strategic leadership of Safer Plymouth.</p> <p>Members were advised that any feedback or comments on her report would be welcome. Deadlines for some programmes were imminent; some services were already being commissioned but the need to be flexible as need and policy direction changed, was recognised.</p> <p>The Chair highlighted that the leaders/Chairs of various organisations in the city needed to engage with Safer Plymouth and key priorities and issues needed to be identified.</p>
18	Draft Terms of Reference
	<p>Matt Garrett (Head of Community Connections, PCC), led a discussion on the Draft Terms of Reference document and highlighted to members specific areas that needed to be reviewed (eg whether the meeting is private/public, venue for meeting, length/timing of meeting) and asked that members advise him of any suggested amendments.</p> <p>The Chair requested that the membership of Safer Plymouth is reviewed.</p> <p><u>Agreed</u> that Matt Garrett and the Democratic Support Officer review the membership of Safer Plymouth and ensure it is up-to-date.</p>
19	LAP proposal
	<p>This document had been circulated to members separately.</p> <p>The Chair advised members that the LAP (Local Assessment Process) had been engaged by the Devon & Cornwall Alliance Directorate, and a bid had been submitted for funds to analyse organised crime. The sum of £30,000 had been allocated for this. Rebecca Cheshire (CEO of the Harbour Centre) is the lead officer for this initiative, with Truro, South Torbay, Exeter and Plymouth being the 4 areas involved. She needs to gather information and answer questions by engagement with agencies and organisations.</p> <p>The final report will be submitted to Devon and Cornwall Police via the Prevent Group.</p> <p><u>Agreed</u> that the Chair will report that Safer Plymouth are happy to participate in this initiative and want the report circulated as soon as it becomes available.</p> <p><u>Agreed</u> that Craig McWhinnie would obtain details from Rebecca Cheshire for circulation to members.</p>
20	Performance update
	<p>The Chair advised that in the absence of Rob Sowden (Performance Advisor, PCC) it was difficult to analyse the data provided. For future meetings it would be</p>

		beneficial to receive specific data as opposed to the generic data provided. He also stressed the importance to review data before commissioning services.
21		Community Connections update
		<p>Matt Garrett (Head of Community Connections, PCC), provided members with an update on the new Community Connections service which had been launched at the beginning of December 2016. Members were advised that –</p> <ul style="list-style-type: none"> • the new service had three key elements – <ul style="list-style-type: none"> – Tier I Assessment – Locality model for delivery – Community Youth • the service is multi-disciplinary and aims to work with communities to engage with them better and help them to provide services; • the new service is based on the four Livewell localities and the Community Connections service will deliver across four the localities, delivering a range of services and support to the local community. <p><u>Agreed</u> that Matt Garrett will send out a briefing note on Community Connections with the minutes.</p>
22		AOB
		There were no items of other business.